



THE KING'S OWN SCOTTISH BORDERERS REGIMENTAL MUSEUM

The Barracks, Berwick-upon-Tweed, TD15 1DG.

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Charity number (Scotland) : SC033998

Company number : SC241124

ASSOCIATION OFFICER (MUSEUM)

The King's Own Scottish Borderers Regimental Museum was founded in 1946 and is the home for an impressive collection of militaria, medals, art, silver and archive material that charts the Regiment's illustrious 317-year history. The Museum and Regimental Association Headquarters are co-located in Berwick-upon-Tweed within part of the first purpose-built barracks in the United Kingdom. Designed by Sir John Vanbrugh and Nicholas Hawksmoor and built between 1718 and 1721, the Barracks are now under the stewardship of English Heritage. The Museum has held Arts Council England full accreditation since July 2007 and has Scottish Government recognition through Museums Galleries Scotland as being part of a nationally significant collection.

The headquarters of The King's Own Scottish Borderers has been housed at the Barracks since 1881. While the training of King's Own Scottish Borderers recruits ceased in Berwick-upon-Tweed in 1963, the Barracks continued to be the home of the Regiment through to the formation of the Royal Regiment of Scotland in 2006. At that point it became the headquarters of The King's Own Scottish Borderers Association. The Association is responsible for ensuring the welfare of past serving members of the Regiment, for preserving the Regiment's heritage, and providing opportunities for its members and their families to continue the comradeship of their service.

Due to the retirement of our Museum Assistant, the Association seeks to recruit an outgoing, enthusiastic and motivated individual to ensure the continued smooth running of the Museum. Reporting to the Chair of the Museum Committee, through the on-site Association Executive Officer, the Association Officer (Museum) will be responsible for managing and developing the Collection, maintaining the catalogue, managing and preparing briefs for exhibitions and contributing to research and publications. The role will also include meeting visitors and monitoring public areas to provide information on the Regiment and displays and answering telephone and email enquiries. In addition to the main Museum-focussed responsibilities, the role will include assisting the Executive Officer with the day-to-day operation of and implementation of the broader aims and objectives of the Regimental Association as required.

The post would suit an individual seeking a career in the museum sector, or with an interest in military history or a background in administrative governance and management. The post is offered on a part-time basis equivalent to 22.5 hours per week with occasional weekend working, by negotiation. Salary will be between £18,000-£22,000 pro rata and dependent on experience. Applications from retired Armed Forces personnel are welcomed, though previous service is not a requirement.

A role descriptor for the post is available on request and interested parties are invited in the first instance to submit a note of interest and curriculum vitae to the Association Executive Officer by email only at secretary@kosb.co.uk.